



INTERNET JOB SEARCH WORKSHOP

As more and more employers are posting their job openings on the internet, attend this workshop to find out how to apply for these positions!

Do you wonder what people mean when they talk about job searching for employment on the web?

This workshop will cover:

1. How to set up an email account
2. How to copy and paste your resume into an email or a company's website
3. How to attach/upload a resume file from your disk (or your computer's hard drive) to an email or a company's website
4. How to format your resume before attaching it to an email or company website
5. How keywords are extremely important for matching on the internet
6. How to search the internet
7. How to access various websites for your job search

